

Installation Manual

Waste Receptacle Over-Shelf

Z000000379

Revised 11 21 14



American Filing Solutions P.O. Box 891719, Temecula CA 92589
Tel: 1-951-694-4150 or 1-888-891-1970 | Fax: 1-951-506-7717 or 1-888-891-9970
Email: sales@FilingToday.com | www.FilingToday.com

Unpacking Your Shipment

Unpack and identify each component in each box that you received. If your shipment is missing parts, please contact Plymold.

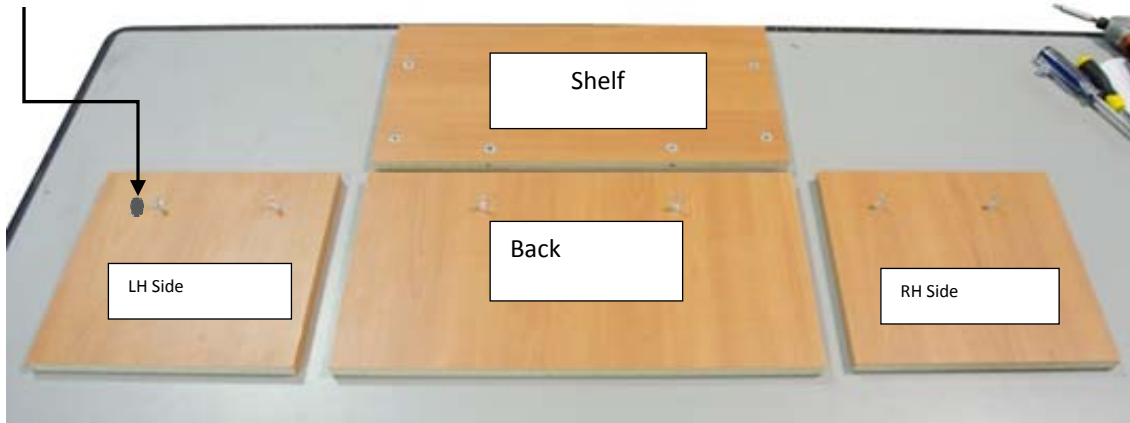
Components

Hardware Kit includes 4 fastener types.

- Minifix Cams to assemble shelf.
- Minifix bolt to assemble shelf.
- #8 x 2" screws fasten the shelf to the top.
- #10x 3/4" screw to fasten the top to the base cabinet.



Identify each shelf piece and layout on your work area as shown.
Note: Dimple signifies left hand side..



Tools Required

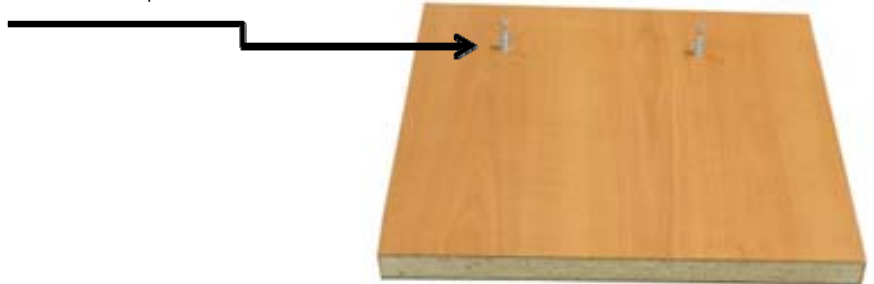
- #1 Standard Phillips Screw Driver (or a battery screw gun with a #1 Phillips bit).
- #3 Standard Phillips Screw Driver.



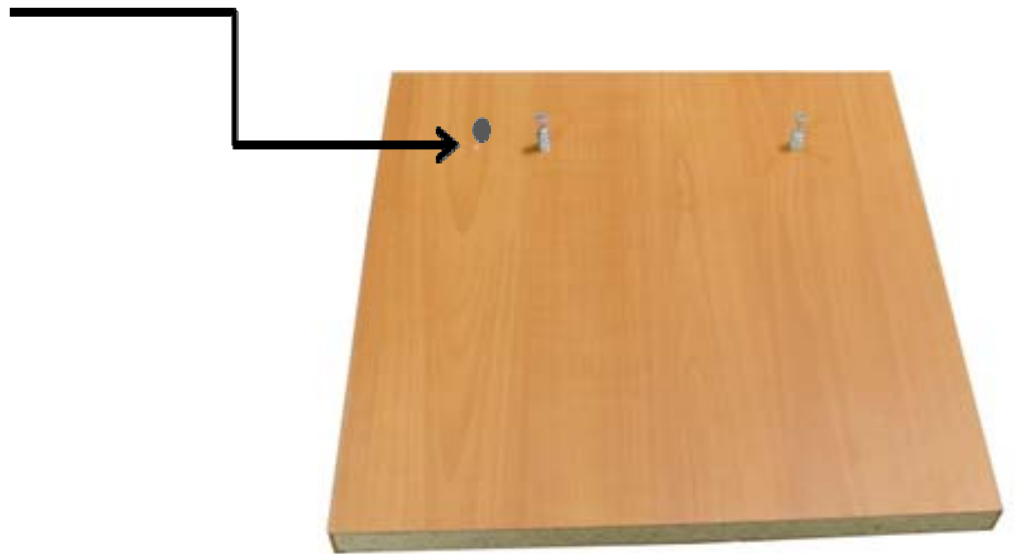
Assembly Instructions

Identify the dimple

Note: The right hand side does not have a small dimple.



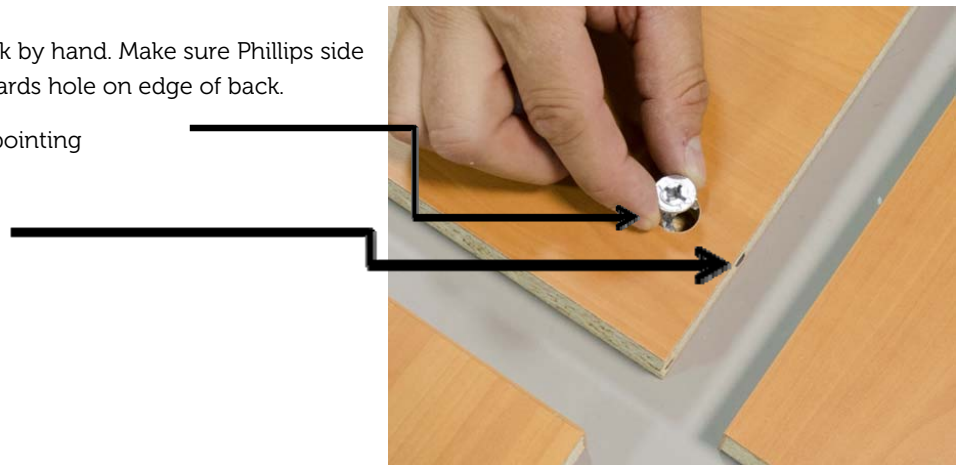
Note: The left hand side has a small dimple. The dot shows the approximate location of the dimple.



Installing Minifix Cams

Install Minifix cams into the back by hand. Make sure Phillips side is up and arrow is pointing towards hole on edge of back.

- Phillips side up and arrow pointing towards hole
- Hole on edge of back.



Assembly Instructions

Installing Minifix bolts

Install Minifix bolts into the back and sides with #1 Phillips screwdriver or screwgun.



After all Minifix fasteners are installed the shelf should look like this.



Assembly Instructions

Installing Shelf onto Back of Receptacle

Line up the bolts to the cams.

Note: If they do not fit, make sure the cam arrows are lined up with the bolts. If the cam is closed it will not accept the bolt. Turn cams using #3 Screwdriver to fasten shelf to back.



Install right hand and left hand sides by lining up the bolts to the cams. Turn cams using #3 screwdriver to fasten sides to shelf.



Assembly Instructions

Installing Shelf onto Top

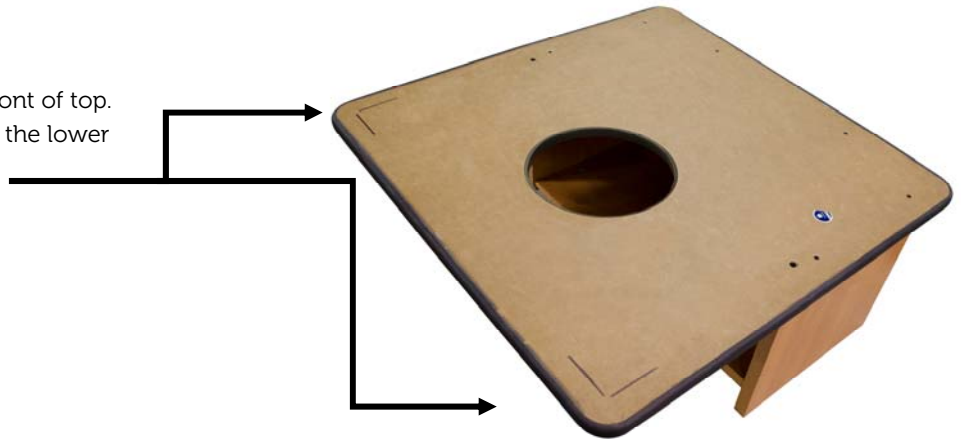
With shelf upside down, set drop top onto shelf and line up 6 predrilled holes in top with 6 predrilled holes in shelf.

Use #1 Phillips screwdriver and #8 x 2" screws to secure top to shelf.



Assembled shelf to top should look like this.

Note: Notice scribe lines on bottom front of top. These are used to orientate the top to the lower base cabinet during installation.



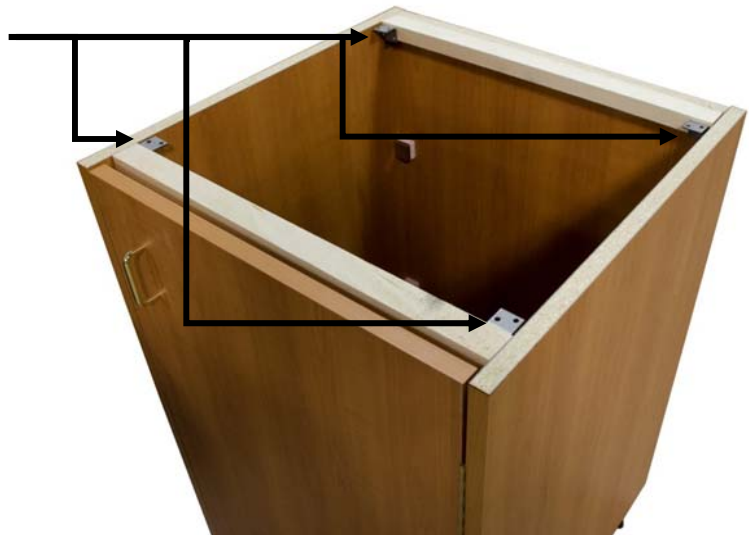
Assembly Instructions

Installing Top and Shelf onto Base

To install top and shelf to base cabinet, set top onto base cabinet lining up scribe lines as shown. There should be equal overhang on all sides.



Notice crossmembers with 1 x 1 mounting tabs..



Secure top into place with #1 Phillips screwdriver or screwgun and #10 x 3/4" screws.



Assembly Instructions

Completed Cabinet

Completed cabinet with top and overshelf.

